

27th November 2009



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Allan MacKenzie
Secretary

Writing a Letter to Your MP on the Civil Service Compensation Scheme

In addressing your letter, you should simply put Mr., Mrs., Ms or Miss followed by their surname. However, if the MP is, or has been a Minister then it is courteous to address your letter c/o Rt. Hon Mr/Mrs etc. The 'Rt.Hon' stands for 'right honourable'. Your letter should be courteous, well-presented and thought out. It is important to express your feelings but you should do this rationally and be respectful as this tone of letter is more likely to be met more favourably than if you're too harsh and critical. You can either post your letter c/o your MP to the House of Commons in London or to your MP's local constituency address. The address for your MP can easily be found by entering your postcode on findyourmp.parliament.uk/.

You should always bear in mind that it may take a little time for your MP to respond to your letter as MPs tend to receive a lot of correspondence from their constituents in addition to other governmental matters they have to attend to.

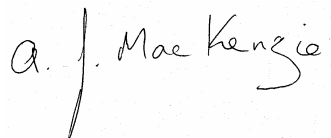
What to say in your letter or e-mail to your MP

You will need to outline the issue, which is the proposed change to the Civil Service Compensation Scheme and that you object to these changes because:-

- they are an attack on your currently agreed terms and conditions;
- they are unfair in that they take money away from low paid Civil Servants;
- they will be able to cut jobs more cheaply in the future;
- they will be a pre-cursor to cutting our pension rights and jobs;
- or indeed anything else you may think of and it does no harm to state the likely effects on you as an individual.

You should ask your MP to consider your letter and when asked to vote on these changes that they should seek to oppose them in the House of Commons.

It does no harm to ask for a reply (your letter will be acknowledged), to your letter and you can pass on any positive or negative responses to your union and to the FCTU Office.

A handwritten signature in black ink that reads "a. j. MacKenzie". The signature is written in a cursive style with a large, sweeping 'j' and 'k'.

Allan MacKenzie
FCTU Secretary